

MIDLAND AREA AGENCY ON AGING

Meeting Minutes from November 17, 2022

KC Salem Extension Center, Salem, Illinois-- 1:00PM

THOSE PRESENT: Susan Elke, Michele Garrison, Amy Harrison, Gerald Herring, Sue Heth, Sue Kramer, Jimmie Page, Chloe Page, Rosanna Perkins, and Ferrel Seaman

EXCUSED: Karen Walsh

ABSENT: Janice Gahagan and Brien Guy

MEETING CALLED TO ORDER & WELCOME:

The November 17, 2022 Board Meeting was called to order by Board President Ferrel Seaman, followed by Judy Kleine calling the Roll Call, and the reciting of the Pledge of Allegiance.

INTRODUCTION OF GUESTS: No Guests present at the November meeting.

PUBLIC REMARKS: There was nothing to report.

PRESIDENTS REMARKS: President Ferrel Seaman announced that this would be the last Board Meeting held in 2022, and that we would not meet again until March 16, 2023.

BUSINESS MEETING:

SECRETARY'S REPORT:

The October 20, 2022 Secretary's Report was approved with a motion by Michele Garrison and was second by Jimmie Page.

TREASURER'S REPORT:

The Treasurer's Report for October 2022 was approved to be filed for Audit.

STAFF REPORTS: Before the reports began, Tracy reported that she had just received a text from Board Member Karen Walsh and that Karen's husband Tom, had been to the doctor that day for his checkup and that he was now 5 years of being cancer-free!

Nancy Hinton began her report by stating that none of the Midland Staff would be able to do what they did without the wonderful leadership of Tracy at the office.

Nancy went on to report that on November 2nd, that she Tracy and Judy all attended the Illinois Pioneer Coalition meeting that was held in Marion and had given a presentation on Dementia Friendly Communities. Nancy reported that on November 4th, she attended the Marion County Conversation Meeting that was held at the Bryan-Bennett Library in Salem, Illinois and that it was very well attended and that we had gotten good responses back from it.

Nancy reported that she was starting to help with the Benefit Access Applications to help Judy and Stephanie out during the Medicare Open Enrollment Period.

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Staff Reports (Cont'd)

Nancy continued with stating that she still continues to travel the 5 area counties for Legal.

Nancy reported that in December she was planning an APS quarterly meeting along with a Fatality Review Meeting. Nancy then ended her report by saying that she continues to participate in the APS Advisory meetings and the Midland Pioneer Coalition Meetings.

Lori Cummins reported that the office had been busy since it was Medicare Part D Open Enrollment and then briefly spoke about the Outreach events that she had coming up. Lori spoke about the Caregiver Program, along with the T-Care Program.

Lori reported that she had also attended the Marion County Conversation meeting on November 4th, that BCMW along with Jefferson County Comp Services had very few Farmer's Market Coupons returned this year, and then continued her report with speaking briefly about where each county was on opening their meal sites.

Lori reported that she had been working with Heather Fontanez on finalizing the FY22 Year End Reports and thanked our Regional Coordinator Phyllis Roate for all the assistance she provided when it was needed.

Lori reported that she was beginning to work on FY23 and then finished her reported with announcing that her youngest son at the end of October, had gotten married.

Joni Kroeger -No Report

Jodene Carpenter reported that she was helping with getting ready for the Audit coming up, along with her regular duties such as paying the taxes, ordering office and computer supplies and equipment. She ended her report by stating that she too attended the Marion County Conversation.

Heather Fontanez reported that she was working on getting things ready for the upcoming Audit, and thanked the staff for all jumping in and helping to get information that the Auditors were asking for.

Heather reported that she had been working with Lori, Tracy and Phyllis with both the 4th Quarter and Napis reporting.

Heather reported that in December the office would be changing their internet and phone service over to Clearwave.

Heather gave an update on the transfer of the Midland financial accounts, including the Money Market accounts, and that CTB had sold out to Bradford Bank, however, it still remained to be a locally owned.

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Staff Reports (Cont'd)

Heather also attended the Marion County Conversation held on November 4th at the Bryan-Bennett Library, in Salem, Illinois.

Stephanie Hawkins reported that she was busy with Medicare Part D Open Enrollment, she spoke about attending the Outreach events that were held and then continued with telling a funny story about a client coming into the office for his Med D and falling asleep while he was sitting in his chair.

Stephanie reported that she had given her first presentation on Medicare Part D at the Marion County Conversation and about how nervous she was.

Stephanie finished her report by saying that she continues to work each month with the Legal appointments and with submitting reports into AgingIS.

Judy Kleine reported that she had attended the Illinois Pioneer Coalition in Marion, Illinois on November 2nd along with Tracy and Nancy and then on the 4th of November was at the Marion County Conversation in Salem.

Judy reported that she was working along with Stephanie with the Medicare Part D appointments at the office and with the Benefit Access Applications.

AREA PLAN DEVELOPMENT: Tracy Barczewski

Tracy reported that the Agency had finished FY22, and were currently working on finishing up the final reports, and starting FY23.

EXECUTIVE DIRECTORS REPORT: Tracy Barczewski

Tracy reported that she had attended a Virtual Social Isolation webinar entitled "All the Lonely People" and that it was very informative. Tracy report that she had also participated in a training through the Illinois Aging Services on Social Isolation.

Tracy reported that the Major Disaster Declaration was still being held in place, therefore it still remained that no one over the age of 60 can be denied a Home Delivered Meal.

Tracy spoke about the attending and giving presentations at both the Illinois Pioneer Coalition, held in Marion, and also at the Marion County Conversation in Salem at the beginning of the month.

Tracy announced that the meeting was bittersweet, due to the fact that it was our Regional Coordinator, Phyllis Roate's last meeting and that she would be retiring at the end of December. Tracy reported that before Phyllis was to leave, she would be coming to the office on the 29th of November to do a 2-hour Dementia Training for the Midland staff.

Executive Director's Report- (cont'd)

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Tracy went on to thank Phyllis for all her assistance during the time she has been our Coordinator and wished her the very best.

Tracy reported that she had been asked to join the IL Pioneer Coalition and finished her report by reporting that there would be several from the office that were planning to attend the Rotary Civic Luncheon at the City Hope Church in Centralia on November 21, 2022.

ADVISORY COUNCIL REPORT: There was no meeting held, therefore, no report was given.

IDOA REPORT- Phyllis Roate, Regional Coordinator

Phyllis reported that she had enjoyed being Regional Coordinator for Midland the past few years and would be, in fact retiring at the end of December.

Phyllis reported how everything now was "Data Driven" and that not many of the Area Agencies had had an increase in their respite numbers, and gave Midland kudos for being one of those few that has.

Phyllis reported that she had enjoyed coming to the Board Meetings and hearing from each staff member regarding on what each of them had been doing and how was impressed at how well they all worked together as a team.

Phyllis finished her report by saying that Tracy and her staff showed great work and how the Board should be proud at how well they continue to serve the PSA 09 area.

STANDING COMMITTEES:

FINANCE COMMITTEE: Susan Elke, Chairperson – No Report

PERSONNEL COMMITTEE- Sue Kramer, Chairperson – No Report

Sue Kramer made a motion to have the Board into a "Close Session" in order to discuss a Personnel matter that had been brought to her attention. The motion was second by Jimmie Page and the meeting went into Closed Session.

Chairperson, Sue Kramer made a motion to return to open session, which was second by Susan Elke, no opposed, and the motion was carried.

Upon returning to open session, Sue Kramer made a recommendation, and asked for a Board Member to make a motion that a raise plus fringe benefits be given to each Midland AAA employee for Fiscal Year 2023 beginning January 1, 2023 as presented. Gerald Herring made the motion, it was second by Susan Elke. There were no opposed, and the motion was carried.

PROGRAM DEVELOPMENT COMMITTEE-Michele Garrison, Chairperson

MEMBERSHIP COMMITTEE-Chloe Page, Chairperson- No Report

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STANDING COMMITTEES- (cont'd)

BY-LAWS COMMITTEE- Brien Guy, Chairperson- No Report

AD-HOC COVID-19 COMMITTEE- Sue Kramer, Chairperson- No Report

Sue did however mention that the committee would continue to track the COVID numbers due to the fact that Clay County's numbers seemed to be raising at the current time.

UNFINISHED BUSINESS:

Staff Appreciation: Michele Garrison reported that she along with several other Board Members had gotten together to discuss how they could show the Midland Area Agency staff their appreciation, and came up with having a lunch to be catered at the March 16th Board Meeting at 12:00pm. Michele asked the staff and the Board Members to please let her know by March 1st, if they would not be able to attend.

NEW BUSINESS:

Tracy reported that there had been some discussion regarding having the Advisory Council and the Board Meeting being held on the same day and whether to meet monthly. Tracy stated that it had been decided that the Advisory would only meet quarterly and that it would be held on a separate day from the actual Board Meeting.

Before adjourning the meeting, Jimmie Page made a motion to allow the Director of Midland Area Agency to become a member of the Illinois Pioneer Coalition. Sue Kramer, second the motion, no opposed, and the motion was carried.

ADJOURNMENT:

A motion to adjourn the November Board Meeting was made by Rosanna Perkins, and the meeting was adjourned.

NEXT MEETING:

The next Midland Area Agency on Aging Board meeting will be held on March 16, 2023 at 1:00pm. The Meeting will be held at the Salem KC Extension, located at 1475 W. Whittaker, in Salem, Illinois.